



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month April	Year 2009		Day 31	Month March	Year 2010

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Church Cottage, Tailors Green, Bacton	
Stowmarket	
Suffolk	
Postcode	IP14 4LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Holdich	Chairman		
2	Claire Bisset	Treasurer	Appointed 11/06/2009	
3	Andrew Friend	Membership secretary		
4	Susan Middleton	Secretary		
5	Richard Middleton			
6	Rose Graham			
7	Peggy Boyer			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	An unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the annual general meeting each June

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The preservation, maintenance, repair and improvement of St Mary's Church, Bacton, its monuments, fixtures, fittings and furnishings and to promote public interest in it as a building of historic and architectural merit and in its use as a community asset for the village and surrounding district.

We raise funds by collecting donations and by holding events which make money. We also organise educational events, particularly with local schools, and encourage the use of the church building for secular activities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Friends have once again organised a number of events over the course of the year, which have raised funds, provided educational opportunities and brought local people together in the church building.

This year's activities included a very successful St George's Day concert held within the church, and we supported the Carol Service at the church by serving mince pies and refreshments.

We staged a metal detecting rally in March which was profitable financially and provided the detectors with an enjoyable day out.

We had a stand at the annual Bacton Fayre, holding a competition based on the unusual artefacts found at previous metal detecting days and telling people about the work of the Friends

We made a significant grant to the PCC to pay for the remedial repairs to the North Chancel windows and a smaller sum for the repair of the flintwork.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Friends do not intend at present to retain any accumulation of reserves. We have no premises, no employees and no liabilities. It is intended as far as is possible, to disburse the income as it is generated. We are continue to be conscious of the funds that we have built up, but we intend to invest them, after any maintenance liabilities have been satisfied, in the upkeep of the fabric of the church and the general improvement plan for the church, which includes the building of a meeting room, kitchen facility and lavatories. We also intend to make minor purchases to ease and facilitate the use of the building for the performing arts.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

We continue to be grateful to our band of members and supporters who help with organising events, and who make regular payments to us. Without them, we would be unable to function.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Simon Holdich	Claire Bisset
Position (eg Secretary, Chair, etc)	Chairman	
Date		