



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month April	Year 2011		Day 31	Month March	Year 2012

## Section A Reference and administration details

**Charity name** The Friends of St Mary's Bacton

**Other names charity is known by**

**Registered charity number (if any)** 1106579

**Charity's principal address**  
 Church Cottage, Tailors Green, Bacton  
 Stowmarket  
 Suffolk  
**Postcode** IP14 4LL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Holdich	Chairman		
2	Claire Bisset	Treasurer		
3	Andrew Friend	Membership secretary		
4	Susan Middleton	Secretary		
5	Richard Middleton			
6	Rose Graham			
7	Peggy Boyer			
8	Norma Lambert			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	An unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the annual general meeting each June

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The preservation, maintenance, repair and improvement of St Mary's Church, Bacton, its monuments, fixtures, fittings and furnishings and to promote public interest in it as a building of historic and architectural merit and in its use as a community asset for the village and surrounding district.

We raise funds by collecting donations and by holding events which make money. We also organise educational events, particularly with local schools, and encourage the use of the church building for secular activities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Friends have organised a number of events over the course of the year, which have raised funds, provided educational opportunities and increased the profile of the church.

We held a metal detecting rally in September which was profitable financially and provided the detectors with an enjoyable day out.

We hosted an evening of traditional Suffolk storytelling and song with the "Ruby and Her Horses" show in the Church.

We received a portion of the takings from a locally staged Variety Show, put on in partnership with a neighbouring parish.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Friends do not intend at present to retain any accumulation of reserves. We have no premises, no employees and no liabilities. It is intended as far as is possible, to disburse the income as it is generated. We continue to be conscious of the funds that we have built up, but we intend to invest them, after any maintenance liabilities have been satisfied, in the upkeep of the fabric of the church and the general improvement plan for the church. We also intend to make minor purchases to ease and facilitate the use of the building for the performing arts.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

We continue to be grateful to our band of members and supporters who help with organising events, and who make regular payments to us. Without them, we would be unable to function.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Simon Holdich	
Position (eg Secretary, Chair, etc)	Chairman	
Date		